

**SOCIAL WORKER SECTION
MARRIAGE AND FAMILY THERAPY, PROFESSIONAL COUNSELING
AND SOCIAL WORK (MPSW)
February 1, 2006**

- PRESENT:** Eric Alvin, George Kamps, Ada Williams-Parr,
Mary Jo Walsh
- EXCUSED:** None
- STAFF PRESENT:** Jeff Scanlan, Director of Health Service Professions;
Jacquelynn Rothstein, Legal Counsel; Pamela Haack, Paralegal;
Gina York, Bureau Assistant, Division of Enforcement staff and
others during portions of the meeting
- GUESTS:** Joanne Barndt, UW-Milwaukee; Marc Herstand, NASW-WI
Bill Heiss, UW-Madison; Cindy West, Upper Iowa University;
Carol Thomas, Winnebago Mental Health Institute; Mary J.
Madden, Adult Care Consultants; Carole Leout, Shorehaven

CALL TO ORDER

George Kamps called the meeting to order at 9: 07 a.m. There was a quorum of four members.

APPROVAL OF AGENDA

Additions/ Removals to the Agenda:

- Open Session: Under Presentation of Proposed Stipulations Received After the Mailing of the Agenda – Add Names Julie Bukowski (05 SOC 052) and Rose Marie Dryden (04 SOC 070)
- Open Session: After Item M. – Add Letter from Wisconsin Senator Dale Schultz to George Kamps, Chair, Requesting Section Review of Applicant's File for Social Worker Training Certificate
- Open Session: After Item N. – Add 2006 Spring Education Meeting by ASWB
- Closed Session: Under Deliberation of Proposed Stipulations Received After the Mailing of the Agenda – Add Names Julie Bukowski (05 SOC 052) and Rose Marie Dryden (04 SOC 070)

MOTION: Mary Jo Walsh moved and seconded by Eric Alvin, to approve the agenda as amended. Motion carried unanimously.

**PUBLIC HEARING MPSW 8.02 AND 8.03 RELATING TO CONTINUING
EDUCATION CREDITS FOR SOCIAL WORKERS**

A public hearing at 9:34 a.m. regarding rule changes to MPSW 8.02 and 8.03 relating to continuing education credits for Social Workers. There was one individual who provided testimony to these rules at today's hearing. Upon conclusion of the public hearing, the hearing tape was given to Pamela Haack, Office of Legal Services. The Section reviewed the clearinghouse report and their suggested changes to these rules. After some discussion and review, the following actions were taken by the Section.

MOTION: Eric Alvin moved, seconded by Ada Williams-Parr, to accept the clearinghouse report and the additional changes identified by the SW Section at the 02-01-06 meeting. Motion carried unanimously.

MOTION: Mary Jo Walsh moved, seconded by Ada Williams-Parr, to move rules MPSW 8.02 and 8.03 forward in the rulemaking process after the period for comments ends on February 13, 2006. Motion carried unanimously.

APPROVAL OF MINUTES OF NOVEMBER 2, 2005

Amendments to the Minutes:

➤ Page 1: Under Guests – Correct last names of Emily Hynek and Joe Dooley

MOTION: Mary Jo Walsh moved, seconded by Eric Alvin, to approve the November 2, 2005 minutes as amended. Motion carried unanimously.

ELECTIONS

MOTION: Ada Williams-Parr moved, seconded by Eric Alvin, to nominate Mary Jo Walsh for Chair. Motion carried unanimously.

MOTION: Eric Alvin moved, seconded by Mary Jo Walsh, to nominate Ada Williams-Parr for Vice Chair. Motion carried unanimously.

MOTION: Ada Williams-Parr moved, seconded by Mary Jo Walsh, to nominate Eric Alvin for Secretary. Motion carried unanimously.

The election results are as follows:

ELECTION RESULTS	
Board Chair	Mary Jo Walsh
Board Vice Chair	Ada Williams-Parr
Board Secretary	Eric Alvin

Jeff Scanlan, Director of Health Service Professions, will obtain the signatures from the officers and provide this document to Roxanne Peterson, Board Services, to update all Board related documents.

COMMITTEE ASSIGNMENTS

There are no committee assignments made at today's meeting.

APPOINT SCREENING PANEL MEMBERS

At today's meeting, Eric Alvin and Mary Jo Walsh were appointed to the Social Work screening panel.

APPOINTMENT OF BOARD LIAISONS

At today's meeting, George Kamps and Ada Williams-Parr will be the credentialing liaisons for the Social Work Section.

ADMINISTRATIVE REPORT

Jeff Scanlan, Director of Health Service Professions, congratulated the Section's officers on their new roles. Mr. Scanlan provided a copy of the 2006 meeting dates for the PC Section to note for their calendars and to use as a reference. The AODA Advisory Committee will have their first meeting on February 2, 2006 in conference room 121C.

ANNUAL POLICY REVIEW WITH BOARDS

Jeff Scanlan, Director of Health Service Professions, did an annual review of department policies with the Section. They are as follows:

- 1) Agenda and Addendum Policy: This policy was reviewed with the Section and it was clarified with them that agenda items can be submitted up to three weeks before the upcoming scheduled meeting date. After that deadline, an addendum would be required. An addendum is used only to post items that are of an urgent nature and cannot wait until the next meeting. This should be a rare occurrence and not the norm in preparing meeting agendas. Items that do not qualify as an urgent item will be considered for the next meeting agenda and will be part of that meeting's posting.
- 2) The Quorum Confirmation Policy: This policy was reviewed with the Section and it was clarified with them that if we do not hear from board members we would assume they will be attending the meeting. We will not be checking for a quorum each time. Only if we are contacted by two or more individuals

indicating they will not be able to attend an upcoming scheduled meeting will we contact Section members to verify a quorum.

- 3) The Hotel Policy: This policy was reviewed with the Section regarding hotel room reservations for all meetings. The hotel policy is as follows:

DEPARTMENT POLICY

- A. If the Board Member is not going to use the reserved hotel room, it is the **responsibility of the Board Member** to cancel the room by calling the hotel themselves. If the room is not cancelled, the Board Member would be responsible to pay the bill.
 - B. If we cancel a meeting because of lack of quorum or no business, it should be our responsibility to cancel any room reservations.
- 4) Travel Rules and Policies: Annual meetings, intent to travel, In-State and Out-of-State travel were discussed and handouts were provided indicating the allowances for travel and limitations on in-state and out-of-state travel. The Section gets one annual meeting a year in which a designee can attend. Section approval is required to attend such annual meetings and the paperwork for the intent to travel would need to be submitted prior to attending.

PRESENTATION OF PROPOSED STIPULATIONS

None.

**PRESENTATION OF PROPOSED STIPULATIONS THAT MAY BE SIGNED
AFTER MAILING OF AGENDA**

Jack Zwieg presented two stipulations at today's meeting after the mailing of the agenda regarding Julie Burkowski and Rose Marie Dryden.

**SUMMARY REPORTS ON PENDING COURT CASES, DISCIPLINARY CASES AND
ADMINISTRATIVE RULES AND PRESS RELEASES**

Jacquelynn Rothstein, Legal Counsel, reviewed the summary reports at the MPSW Joint Board meeting held on January 31, 2006. Section members were available to ask additional questions at that meeting.

STATUS OF RULES AND STATUTES BY LEGAL COUNSEL

George Kamps shared that there is a hearing on February 8, 2006 before Representative Underheim's committee regarding MPSW rules relating to the social work training certificate and the 400 hours rule. After some discussion the Section took the following action.

MOTION: George Kamps moved, seconded by Ada Williams-Parr, to designate Eric Alvin to representative of the SW Section at February 8, 2006 Assembly Committee hearing. Motion carried unanimously.

STATUS AND UPDATE ON REWRITE OF HFS 61 RULES FOR OUTPATIENT MENTAL HEALTH CLINICS

This topic had presenters from DHSS and the WI Coalition at the MPSW Joint Board meeting held on January 31, 2006. The Section discussed this issue more in-depth at today's meeting. They explored the recommendations and reviewed information provided regarding the outpatient mental health clinic rule. Some of the recommendations were in the areas of setting a possible cut off date, how to handle providers from other states and ways to allow individuals to continue to practice, to set criteria for handling these individuals (i.e. grandfathering, etc), ensuring continuity and equivalencies and to have guidelines of what would be equivalent and acceptable to allow them to practice.

MOTION: George Kamps moved, seconded by Eric Alvin, that a letter be composed by the Social Work Section to DHFS representatives regarding the rewrite of the rules relating to Outpatient Mental Health Clinics. Motion carried unanimously.

DRL INTERPRETATION OF WISCONSIN ACT 25, ASSEMBLY BILL 100 (§ 2337AM) REGARDING EXCEPTIONS OF LCSWS UNDER § 440.75(3M) EXCEPTIONS

At the MPSW Joint Board meeting, Jacquelynn Rothstein, Legal Counsel, discussed the interpretation of Act 25, AB-100, regarding the exceptions of LCSWs as indicated in Statute 440.75. It was re-emphasized that a collaborative effort by all sections of the Joint Board, as well as the professional associations, regarding legislation or issues of significance be considered carefully in order to maintain parity among all Sections.

SUBSTANCE ABUSE PROVIDERS (FORMERLY AODA) ADVISORY COMMITTEE UPDATE

This topic was discussed at the MPSW Joint Board meeting and Ann Marie Starr, MFT Section, was appointed to represent the Joint Board on the SAPAC (formerly AODA) Committee.

DISCUSSION REGARDING ISSUANCE OF SUBSTANCE ABUSE (AODA) SPECIALTY PURSUANT TO MPSW 1.09 CREDENTIALING OF SPECIALTY BY SECTION OR DELEGATE TO DRL

The Section discussed this topic and how to handle the processing of substance abuse applications under MPSW 1.09. At the MPSW Joint Board meeting, Ann Marie Starr, MFT

Section, was designated to work with Jacquelynn Rothstein, Legal Counsel, to streamline the application forms for authorization of specialty. Jeff Scanlan, Director of Health Service Professions, informed the Section that Kelly Niesen will be the credentialing staff person processing these applications. After some additional discussion, the Section took the following action.

MOTION: Eric Alvin moved, seconded by Ada Williams-Parr, to authorize DRL to process the Substance Abuse (AODA) applications and to designate George Kamps as the Substance Abuse (AODA) liaison. Motion carried unanimously.

REVIEW OF LCSW AND SWTC CHECKLIST FOR REVISION/UPDATE

The Section would like to review more in-depth the LCSW and SWTC Checklist and requested to address this at their next meeting. The Section took the following action.

MOTION: Eric Alvin moved, seconded by Ada Williams-Parr, to table this agenda item to the next SW Section meeting. Motion carried unanimously.

REVISED APPLICATION FORMS FOR LCSW

At today's meeting, the Section reviewed the revised LCSW application forms, which incorporated the new changes in the MPSW rules.

OTTAWA UNIVERSITY HUMAN SERVICES DEGREE

Barbara Showers, Office of Education and Examinations, attended this portion of the meeting to review with the Section course materials submitted by Ottawa University regarding their human services degree. After some discussion, the Section took the following actions.

MOTION: George Kamps moved, seconded by Eric Alvin, to accept the human services degree offered by Ottawa University. Motion carried unanimously.

MOTION: George Kamps moved, seconded by Eric Alvin, to accept the courses Psy 32353, Hus 30000, Hus 30253, Hus 40553, and Hus 4554 submitted by Ottawa University, as they apply to the training certificate requirements. Motion carried unanimously.

GENERAL POLICY FOR CE EXTENSION/WAIVER REQUESTS AT RENEWAL

Barbara Showers, Office of Education and Examinations, provided a solution of how to handle individuals at renewal who have not met their CE requirements. The Section considered what their general policy would be and how to handle CE waiver requests. After some discussion, the Section took the following action.

MOTION: Ada Williams-Parr moved, seconded by Eric Alvin, that the Department is provided with a timely and sufficient notification that hardship has precluded completion of CE requirements, the licensee will be allowed to practice until the Section reviews the licensee's request at the next meeting. Motion carried unanimously.

DISCUSSION REGARDING PSYCHOMETRIC TESTING

The MPSW Joint Board discussed the topic of psychometric testing and the letters of invitation sent to the Psychology Examining Board. The Board will request through Jeff Scanlan, Director of Health Service Professions, to be placed on the Psychology Examining Board's next meeting agenda to initiate conversation regarding psychometric testing.

LETTER FROM WISCONSIN SENATOR DALE SCHULTZ TO GEORGE KAMPS, CHAIR, REQUESTING SECTION REVIEW OF APPLICANT'S FILE FOR SOCIAL WORKER TRAINING CERTIFICATE

The Section reviewed and discussed the correspondence from Wisconsin Senator Dale Schultz to George Kamps, Chair of the Social Work Section, at today's meeting.

APPROVAL OF PSYCHOMETRIC TESTING

None.

APPROVAL OF PSYCHOMETRIC TESTING AFTER THE MAILING OF THE AGENDA

None.

INVITATION FROM ASWB REGARDING BOARD MEMBER TRAINING 2006

MOTION: Ada Williams-Parr moved, seconded by George Kamps, to designate Eric Alvin to attend the ASWB 2006 Board Member Training. Motion carried unanimously.

2006 SPRING EDUCATION MEETING BY ASWB

MOTION: Ada Williams-Parr moved, seconded by Eric Alvin, to designate George Kamps to attend the ASWB 2006 Spring Education Meeting. Motion carried unanimously.

SCREENING PANEL REPORT

George Kamps reported that the screening panel met on January 11, 2006 via teleconference and reviewed eight complaints. There were two cases opened, three cases not opened, and three cases which needed more information. On February 1, 2006, the screening panel met and reviewed six complaints. There were three cases opened, two cases not opened, and one case which needed more information.

SPEAKING ENGAGEMENT REQUESTS

None.

CORRESPONDENCE AND INQUIRIES RECEIVED BY LEGAL COUNSEL

There were no correspondence or inquiries presented by Jacquelynn Rothstein, Legal Counsel, at today's meeting.

INFORMATIONAL ITEMS

None.

CONSULTING WITH LEGAL COUNSEL

The Section consulted with Jacquelynn Rothstein, Legal Counsel, throughout today's meeting as needed.

VISITOR COMMENTS

Marc Herstand, NASW-WI, inquired when individuals could begin applying for the Substance Abuse (AODA) specialty license. Jeff Scanlan, Director of Health Service Professions, informed Mr. Herstand that individuals can begin to apply immediately and may contact Kelly Niesen for application materials. Mr. Herstand asked about the newly revised application forms are on the DRL Website and it was verified that those forms are posted and available at this time.

CONVENE TO CLOSED SESSION

MOTION: Ada Williams-Parr moved, seconded by Eric Alvin, to adjourn to closed session pursuant to Wisconsin Statutes 29.85(1)(a)(b)(f) and (g), to review applications, deliberate on proposed stipulations, deliberate on administrative warnings; deliberate on hearings or appearances for denial of applications; review monitoring cases; review DOE cases, and consult with legal counsel. Roll Call Vote: Mary Jo Walsh-yes; George Kamps-yes, Eric Alvin-yes; Ada Williams-Parr-yes. Motion carried unanimously.

Open Session recessed at 11:48 a.m.

RECONVENE INTO OPEN SESSION

MOTION: Eric Alvin moved, seconded by George Kamps, to reconvene into open Session. Motion carried unanimously.

Open Session reconvened at 4:48 p.m.

APPEARANCES BEFORE THE BOARD

LINDA HANNES

Linda Hannes will be scheduled for an appearance at the March 29, 2006 Social Work Section meeting.

CAROL TROUT

MOTION: Eric Alvin moved, seconded by George Kamps, to grant a license to Carol Trout upon the successful passage of her exam. Motion carried unanimously.

IMPAIRED PROFESSIONALS PROCEDURE (IPP)

None.

MONITORING

None.

REQUESTS FOR FULL REINSTATEMENT OF LICENSURE

JENNIFER THOMPSON

MOTION: Eric Alvin moved, seconded by George Kamps, to grant full reinstatement of Jennifer Thompson's credential. Motion carried unanimously.

DELIBERATION ON OTHER MONITORING CASES RECEIVED AFTER MAILING OF THE AGENDA

None.

APPLICATION REVIEWS AT MEETING

MARY JO CODY

MOTION: George Kamps moved, seconded by Eric Alvin, to direct legal counsel to write a letter to Mary Jo Cody regarding her application status. Motion carried unanimously.

APPLICATION REVIEWS RECEIVED AFTER THE MAILING OF THE AGENDA

None.

DELIBERATION OF PROPOSED STIPULATIONS THAT MAY BE SIGNED AFTER MAILING OF AGENDA

JULIE BUKOWSKI

MOTION: George Kamps moved, seconded by Eric Alvin, to adopt the Findings of Fact, Conclusions of Law, Order, and Stipulation in the matter of Julie Bukowski. Motion carried unanimously.

ROSE MARIE DRYDEN

MOTION: Eric Alvin moved, seconded by George Kamps, to adopt the Findings of Fact, Conclusions of Law, Order, and Stipulation in the matter of Rose Marie Dryden. Motion carried unanimously.

**DELIBERATION OF PROPOSED ADMINISTRATIVE WARNINGS RECEIVED
AFTER MAILING OF AGENDA**

None.

**DELIBERATION OF PROPOSED FINAL DECISIONS AND ORDERS IN THE
MATTER OF DISCIPLINARY PROCEEDINGS RECEIVED AFTER
THE MAILING OF THE AGENDA**

None.

**DELIBERATION OF PETITIONS FOR REHEARINGS THAT MAY BE SIGNED
AFTER MAILING OF AGENDA**

None.

DSM IV QUESTIONS TO BE ADDED

None.

DIVISION OF ENFORCEMENT CASE STATUS REPORT

- MOTION:** George Kamps moved, seconded by Eric Alvin, to close case
05 SOC 046 for lack of jurisdiction. Motion carried unanimously.
- MOTION:** Eric Alvin moved, seconded by George Kamps, to close case
05 SOC 021 for prosecutorial discretion. Motion carried unanimously.
- MOTION:** George Kamps moved, seconded by Eric Alvin, to close case
05 SOC 050 for prosecutorial discretion. Motion carried unanimously.
- MOTION:** Eric Alvin moved, seconded by George Kamps, to close case
05 SOC 056 for no violation. Motion carried unanimously.
- MOTION:** George Kamps moved, seconded by Eric Alvin, to close case
05 SOC 057 for no violation. Motion carried unanimously.
- MOTION:** Eric Alvin moved, seconded by George Kamps, to close case
05 SOC 058 for no violation. Motion carried unanimously.
- MOTION:** George Kamps moved, seconded by Eric Alvin, to close case
05 SOC 059 for no violation. Motion carried unanimously.

- MOTION:** Eric Alvin moved, seconded by George Kamps, to close case
04 SOC 063 for no jurisdiction. Motion carried unanimously.
- MOTION:** George Kamps moved, seconded by Eric Alvin, to close case
05 SOC 061 for prosecutorial discretion. Motion carried unanimously.
- MOTION:** Eric Alvin moved, seconded by George Kamps, to close case
05 SOC 006 for insufficient evidence. Motion carried unanimously.
- MOTION:** George Kamps moved, seconded by Eric Alvin, to close case
05 SOC 019 for compliance gained. Motion carried unanimously.

APPROVAL OF APPLICATIONS REVIEWED WITH JAN NEITZEL

CLINICAL

A-AKERT, DIANE-approved
BEDARD, SHIRLEE-approved
BENNETT, AMY-denied
BROWN, JOANN-denied
BRYHN, RHONDA-denied
CARNEY, MICHELLE-denied
CASE, AMANDA-denied
CLARK, MARLA.-approved pending receipt of information
CODY, MARY-more information needed
DAMICO, DAWN-approved
EGGUM,AUDRA-approved
ELIACIN, AMY-denied
GARVES,GREGORY-approved
GEASON, MELISSA-approved
GERHARD, TANYA-approved
GOUGEON, NICOLE-denied
HANEL, WILLIAM-approved
HUNKINS, ELIZABETH-approved
JOHNSON, ELIZABETH-approved
JOHNSON, NANCY-denied
JOHNSON, STEPHANIE-denied
KACHACHE, VICKI-denied
KEANE, MARTIN-approved
KREHLIK, KAREN-denied
LERNER, CHRISTINE-denied
LEWIS, KIMBERLY-denied
LITTLE, CORA-denied
LUBS, JULIE-denied
LUKACH, ALLEN-approved
MAYER, TRACY-approved
MORAN, MICHELLE-approved
NOWLEN, JILL-approved

POLNASZEK, ANDREA-more information needed
RAUCH, REBECCA-denied
RESCH, LAURIE-denied
ROSENBLATT, SARAH-approved
SCARGALL, PEGGY-approved
SCHMIDT, KEVIN-approved
SOVEY-FAHEY, JENNIFER-approved
STEFFES, DACIA-denied
STUESSY, CLAIRE-approved
TROUT, CAROL-approved
VANMAN, DARRON-denied
VILLARREAL, DANIEL-approved
WEBER, KIMBERLY-denied
ZEAMER, LEAH-approved

MISC REVIEW

BURKHARD, WENDY-approved
HAMILTON, SHEILA-denied
WEBSTER, CHRISTY-approved

SWTC

ARROWOOD, BRIAN-experience plan-approved
BIALK, GAIL-degree-denied
CURDA, LYNN-experience-experience-approved
DAVIS, MELISSA-experience plan-more information
DWORAK, JOHANNA-experience plan-approved
EASTERBROK, GRETCHEN-experience-approved
FROH, SHAWN-experience-denied
HAMANN, LORI-course-approved
HEART, LINDSEY-experience-approved
KLEIBLOCK, RACHEL-experience-denied
KLATT, RENEE-experience-approved
KOWALSKY, SARAH-experience plan-approved
KUHN, REBECCA-course-approved
LEROY, SHEREEN-experience plan-approved
LOEWENHAGEN, KAREN-experience-approved
MATHISON, SCOTT-experience-approved
MAYNE, CHANDRA-degree-denied
MUELLER, MONICA-experience-approved
O'DONNELL, VICTORIA-experience-approved
PURPERO, STEPHANIE-experience-approved
TANGIA, RASHADA-degree-denied
RICE, ANN-degree-denied
SCHNEIDER, HEATHER-experience-approved
STEIDL, ANGELA-experience plan-approved
STEWART, MARYPAT-more information needed
TERRY, KENMIKIIYA-experience-approved
WESTOVER, JACQUELINE-experience plan-approved

WELLNER, TIMOTHY-experience-approved
WILSON, JENNIFER-experience-approved
XIONG, TOULY-course-approved

MOTION: George Kamps moved, seconded by Eric Alvin, to approve the applications approved, deny the applications denied, and to request further information on applications where needed. Motion carried unanimously.

OTHER SECTION BUSINESS

None.

ADJOURNMENT

MOTION: George Kamps moved, seconded by Eric Alvin, to adjourn the meeting at 4:54 p.m. Motion carried unanimously.